

MOUNTAIN HOME HEALTH CARE, INC.
P.O. BOX 2566, TAOS, NM 87571
630 PASEO DEL PUEBLO SUR, STE 180, TAOS, NM 87571
Telephone: (505) 758-4786

JOB DESCRIPTION:

CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT

POSITION SUMMARY

Under the direction of the Registered Occupational Therapist, provides in home services to clients in accordance with the Plan of Care. Services are provided under the direction of the attending physician with participation of the family and other members of the interdisciplinary team, as indicated.

Reports to: Occupational Therapist

QUALIFICATIONS

1. Graduate of an accredited certified occupational therapy assistant curriculum, accredited jointly by the Committee on Allied Health Education and Accreditation of the American Medical Association and the American Occupational Therapy Association; or eligible for the National Registration Examination of the American Occupational Therapy Association.
2. Current COTA Certification as required by state(s) of practice.
3. Minimum of one (1) year's experience in a health care facility or equivalent experience.
4. Knowledgeable in the principles and practice of Occupational Therapy Assistants.
5. CPR certification.
6. Strong verbal and written communication skills and good interpersonal skills.
7. Current driver's license, current automobile insurance, safe driving record, and reliable transportation.

ESSENTIAL FUNCTIONS/AREAS OF ACCOUNTABILITY

1. Performs occupational therapy assistant duties as directed by the Registered Occupational Therapist in accordance with assessments, diagnostic tests, skilled treatments, and ongoing evaluation of clients who are receiving services under a medically approved Plan of Care.

- a. Completes routine in home visits in accordance with agency policy.
 - b. Review and adhere to the care plan based on client need and agency requirements.
 - c. Documents all findings, plans, interventions, and client progress (outcomes) in the clinical record.
 - d. Communicates plans and changes to the Registered Occupational Therapist and other agency staff through the care plan, written progress notes.
2. Under the direction of the Registered Occupational Therapist, and the clients Plan of Care, guides the client in therapeutic self-care and creative activities that are directed toward improving independence and physical and cognitive functioning.
 3. Documents each client's diagnostic evaluation and makes recommendations per Agency policy.
 4. Prepares clinical and progress notes per Agency Policy.
 5. Advises, consults, and teaches appropriate treatment procedures and supportive activities according to the Plan of Care, to clients, family members, and other agency staff.
 6. Establishes household management routines according to the Plan of Care.
 7. Designs and/or orders appropriate adaptive/assistive devices and/or splints to promote optimal level of functioning.
 8. Records and reports to the Registered Occupational Therapist the client's reaction to the therapy program or any changes.
 9. Instructs clients and their families in Activities of Daily Living.
 10. Under the direction of the Registered Occupational Therapist, and the clients Plan of Care, instructs the family in the client's total occupational therapy program.
 11. Attends care conferences as deemed necessary.
 12. Participates in inservice programs.
 13. Adheres to MHHC's privacy practices as described in our privacy notice.
 14. Performs other related duties and responsibilities as deemed necessary.

PHYSICAL/ENVIROMENTAL AL DEMANDS

See ADA Requirements.

I have read and understand the above description of the Occupational Therapist.

Signed _____ Date _____