

## Private Duty Caregiver – Job Description

### Duties may include:

- Light housekeeping
- Cooking
- Medication Management
- Assistance with grooming
- Running Errands
- Providing company and companionship
- Providing transportation to appointments
- Transferring the client from a chair, toilet, bed, or vehicle.

### Qualifications include:

- Attention to detail and the ability to follow specific schedules or rules for multiple clients.
- Interpersonal skills and the ability to communicate compassionately with sometimes difficult personalities. The position requires working in a very personal way with clients who could sometimes be in pain or very fragile. The ideal candidate must be sensitive and compassionate to these needs.
- The ability to lift clients into the bathtub, cars and into bed, as needed.
- Time Management, and the ability to keep with a schedule to ensure appointments are met, medication is taken at the correct time, etc.
- Proven experience as a caregiver with favorable professional references.
- Excellent knowledge of emergency response and first aid (CPR).
- Knowledge of housekeeping activities and cooking with attention to dietary constraints.

To apply, pick up an application from our office:  
630 Paseo del Pueblo Sur, Ste 180  
Taos, NM 87571

For more information, call Abbie Jackson 575-440-0008.